

www.mirescuecertification.org

Component/Best Practice	Basic Certification	5-star Certification
Phone number, mailing address and web presence	X	X
501(c)(3) or 501(c)(7)	X	X
Filing of 990, 990-EZ, 990-N	X	X
MI Charitable Solicitation License or exemption	X	X
Complete animal records	X	X
Mission statement	X	X
Narrative description of organization	X	X
Bylaws/operating documents	X	X
Standards of care, including environment, diet, exercise, socialization, daily health checks, transport and event care	X	X
Medical protocols, including 10-day average foster period	X	X
Spay/neuter prior to adoption	X	X
Behavioral rehabilitation plan	X	X
Identification and microchipping	X	X
Animal intake: obtaining rescue animals	X	X
Adoption events (occasional)	X	X
Adoption criteria, application, contract, fees (reasonable)	X	X
Volunteer criteria, application, liability waiver, manual, contract (reasonable)	X	X
Foster application, criteria, manual, contract	X	X
Provide annual animal statistics, intake & outtake	X	X
Michigan Rescue Organization Code of Ethics	X	X
Website		X
Electronic financial records		X
Electronic animal records		X
Liability insurance coverage		X
Annual budget		X
Annual consult with CPA/Accountant		X
Annual continuing education		X