



Purchase Orders for Pre-Payment

Dear Convention Attendee:

Please be advised that the Caesars Entertainment Atlantic City Hotel Casinos no longer accept Purchase Orders on a “Direct Bill” basis.

All Purchase Orders will be accepted on a “Pre-paid” basis only. Once your purchase order is received and the amount due is verified, we will sign and returned to you for payment in advance.

Please mail check and Tax Exempt form to:

Harrah’s Resort AC

Attn: Linda/Paola – Front Desk

777 Harrah’s Boulevard

Atlantic City, NJ 08401

(Please note hotel name, guest name and confirmation code)

NOTE: If the payment due on the signed Purchase Order is not received at least 15 business days prior to arrival, guests will be asked for payment at check in time. The hotel WILL NOT accept a check upon arrival.

If you have any questions, please feel free to contact us at the phone numbers below Monday-Friday 9:00am-4:00pm eastern standard time.

Linda DiMeo

Convention Coordinator
Harrah’s Resort Atlantic City
777 Harrah’s Blvd
Atlantic City, NJ 08401
Phone# 609-441-5808
e-mail: ldimeo@harrahs.com

Paola Ruales

Convention Coordinator
Harrah’s Resort Atlantic City
777 Harrah’s Blvd
Atlantic City, NJ 08401
Phone# 609-441-5738
e-mail: pruales@harrahs.com